

Volta River Authority

Specific Procurement Notice

Invitation for Tenders

CONVERSION OF 2NO. INSTITUTIONAL HOUSES INTO OFFICES FOR AKOSOMBO MANAGEMENT COMMITTEE (AMC), IFT REF: GR/VRA/WK/0040/2019

1. The **Volta River Authority** (the “Employer”), intends to apply a portion of its Budgetary Allocation to cover eligible payments under a contract for which this Invitation for Tenders (“IFT”) is issued.
2. The scope of the Works expected to be awarded under this IFT includes but not limited to: -
 - Demolition of dilapidated portions of the main building.
 - Remodeling spaces to create offices.
 - Supply and installation of new doors and glazed windows and associated ironmongery.
 - Supply and installation of split type air conditioners.
 - Supply and installation of tiling and repainting of building
 - Associated electrical installation works.
 - Supply and installation of Data / Communication installation.
 - Supply and installation of kerbs and paving blocks
 - Construction of perimeter fencing, culvert and other landscaping works.

The project is expected to be completed in **nine (9) calendar months**.

The **Volta River Authority** now invites Sealed Tenders (“Tenders”) from eligible and qualified entities or persons (“Tenderers”) to provide the works referenced above.

3. More details on the requirements are provided in the Bills of Quantities, Specifications and Drawings included in the Tender Documents accompanying this IFT.
4. This IFT is open to all eligible and qualified Tenderers who have registered with the Public Procurement Authority, Ministry of Works and Housing and with a Minimum Financial Classification Certificate of D2/K2 and can demonstrate experience of having executed similar projects.
5. A Contractor will be selected under a Competitive Tendering Method through the evaluation procedure which is described in the Tender Documents, in accordance with the Public Procurement Act, 2003 (Act 663) as amended which are provided on the PPA website at www.ppa.gov.gh.
6. Eligible Tenderers interested in obtaining the Tender Documents may obtain further information and inspect the Tender Documents at the following address from **09:00 to 15:00 hours GMT**, each working day from **Monday, September 02, 2019 to Friday, September 27, 2019**.

The Director,
Engineering Services Department,
P.O. Box 77,
Akuse - Eastern Region

Tel: 0302 664941-9 Ext. 723216
E-mail: sesd@vra.com

7. A complete set of Tender Documents in English may be purchased from the office of the address stated above, from **09:00 to 15:00 hours GMT** each working day from **September 02, 2019 to September 27, 2019** by interested Tenderers upon payment of a non-refundable fee of **GHS200.00** for each set of Tender Documents. The method of payment will be by Banker's Draft or Cash payable to **Volta River Authority**.

8. A Site Visit and Pre-Tender meeting shall be held for all Tenderers. Eligible Tenderers are therefore required to meet at the Office of the AMC Manager at Akosombo in the Eastern Region at **11:00am on Tuesday, September 10, 2019.**
9. The deadline for submission of Tenders is **Friday, September 27, 2019 at 13:00Hrs GMT.** Tenders must be delivered to **the Engineering Services Department Conference Room, VRA – Akuse, in the Eastern Region** at or before the time specified above.
10. Tenders shall be valid up to **180 days** after the deadline of Tender submission. All tenders must be accompanied by a Tender Security of **Thirty Thousand Ghana Cedis (GHS30,000.00).** The Tender Security shall remain valid for **28 days** after the validity of Tenders (208 days after deadline of Tender Submission)
11. Tenders will be opened immediately after 13:00hours GMT on **September 27, 2019** in the presence of Tenderers' representatives who choose to attend at the Engineering Services Department Conference Room, VRA - Akuse in the Eastern Region.

Late submissions will be rejected.

